



TOWN OF CUSICK, WA

REGULAR TOWN COUNCIL MINUTES

JULY 11^H 2023 | 6pm

The Town Council of the Town of Cusick, Washington held regularly monthly council meeting. On Tuesday, July 11th, 2023 in in Council Chambers at Cusick Town Hall. 111 S 1st Ave.

ROLL CALL

PRESENT: (IN-PERSON)

Duane Schofield, Mayor	Jessamyn Fitzhugh, Council Member position #3
Tina Alford, Council Member position #5	Evertt Alford, Council Member position #2
Lisa Davis, Clerk	Julie SiJohn, Clerk
Robert Webber, Dist. 4 Fire Chief, EMT	Robert Rozencrantz, POC Commissioner
Madi Castro, Kalispel Tribe	

PRESENT: (VIA ZOOM/PHONE)

Cathi Read, WA Dept of Commerce	Afton Sevas, Council Member position #1
Luke Servas, Council Member position #4	Nathan Johnson, Sacheen Sewer
Kate Hupp, WA Dept of Ecology	Nathan Ikehara, Dept of Health
Casie Monge, Water Dept	Nathan, Dept of Commerce
Cynthia Wal-Fuller, WA Dept of Commerce	Brenda Smits, Dept of Health
Mandy Walters, POCLD	Claire Miller, Dept of Commerce
Anonymous, Cusick Resident	Anonymous, Call-In
Danielle Wilson, STCU	

This Regular Council Meeting for the Town of Cusick, WA was called to order by Mayor Duane Schofield at 6:00 pm on July 11th, 2023. The Pledge of Allegiance is recited.
Mayor Duane Schofield greets the room, and then addresses persons present via Zoom.

Timekeeper/Recorder Select:

Julie SiJohn, Clerk and Lisa Davis, Clerk

Roll of Attendance/ Remote/Pres/Quorum

Mayor Schofield calls attendance and all council is present for a quorum.

Public Comments

There were no public comments

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Agenda/Minutes

Mayor Duane asks Council Members if there are any additions or changes to the present Agenda or June 6th Minutes. There are none. Tina Motions, Everett Seconds Motion to approve July 11th agenda and June 6th minutes. Passes unanimously, July Agenda and June Minutes approved.

Sheriff/ fire reports

Mayor Schofield states Sheriff Blakeslee is not present and asks Council member Everett to read the Sheriff's report. Fire Chief Webber reads Station 4 report.

Clerk/Treasurer's report

Lisa, Town Clerk, stopped a warrant issued by Dept of Revenue, payment plan amt discussed and Clerk will do call back to confirm. The Town of Cusick is current with Council member Luke Servas council pay.

Library contract- council member committee

Library committee member and Council member #5 Tina Alford asks that the Library contract be updated to reflect an increase in rent and changes in allotted hours for meeting hall, maintenance and repairs. Council member Everett remarked on the allotted hours regarding the noise level and overlapping office hours. Tina Motions, Everett Seconds Motion. Passes Unanimously. Motion Approved

Maintenance report

Everett reports spray fields were mowed, Water and sewer all good, the Town looked great for the 4th celebration. The sinkhole at 218 was filled in. There was a log stuck under the docks, Everett mentioned a dock barrier, Mayor Schofield asks about dock barrier, Everett explained the Shuberts built one for Ospreys Landing. The Town's streets should be evaluated for damage after the Kalispel Tribe is finished with trail along River Road, from frequent use with heavy equipment and trucks hauling gravel. Pivots are in need of repair, as well as needing to replace hoses, and time/hired help to do repairs. Clerk Julie will search for grants for small town street repair with no/low match and find funding for maintenance repairs.

Staffing:

Council member Luke Servas mentions his pc monitor that is at the Town Hall Offices. The Mayor mentioned proof of purchase is required for Luke to retain his pc monitor. The Mayor mentions Home Land Security Employment Eligibility Verification to be completed for all current employees.

Public Employee Retirement Service

Tabled till next meeting

Water Treatment Plant Operations

Water Treatment Tech Casie Monge states water is good. Entity registration redone, and notarized within 30 days.

Waste Water Treatment Facilities Operations

Nathan Johnson resubmitted report for last month, July report ok. Nathan will work on overdue reports the following workday, July 12th and complete.

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Work Session June notes

Cathi Read, DOC, reminds the deadline for Nathan submit update is next work session July 26th. Kate Hupp states the report was overdue on July 5th, and the warning letter date was May 15th.

Banking upgrades STCU

Mayor Duane asks Daneille from STCU to address banking needs. Clerks, plus Tina, Everett and Duane required to train for online banking, and other Town banking business. Town Council passes an Addendum for banking training at STCU. Tina Motions, Everett seconds Motion, Passes unanimously. Addendum approved.

Standards for Insurance Coverage:

Town of Cusick's Rules and Procedures Manual was updated to reflect last council meeting addition of RMSA Member standards reported Clerk Julie.

Performance /Accountability Audit

Tabled

Letters/Violations/Fence Encroachments

Tabled

Water meters program

Rustin reports additional funding is needed for the installation of new water meters.

Payment plans

Clerks are to contact Correct Equipment and set up a payment plan.

R10communityGrants@epa.gov application

Clerk Julie will continue with application process

Loans/grants/donations/POC EDC

Clerk Julie SiJohn shared a grant with the council that she thinks the Town would qualify for and use for general maintenance of the park, backlog items, including additional help, and a new playground.

Council member Tina Alford motions for approval for Clerk SiJohn to apply for the Local Parks Maintenance Grant offered by Washington State Recreation and Conservation Office, Everett seconds motion. Passes unanimously. Motion Approved.

*Mayor Schofield dismisses Clerks for Executive session

Executive session action

No action taken.

Mayor Duane Schofield adjourns July 11th Council meeting at 7:41 pm till August 1st, 2023.

Signed Duane Schofield August 1st, 2023
Mayor Duane Schofield

Attested [Signature] August 1st, 2023
Clerk Lisa Davis, Clerk