



TOWN OF CUSICK, WA

REGULAR TOWN COUNCIL MINUTES

November 7th, 2023 | 6:00 pm

The Town Council of the Town of Cusick, Washington held a regular monthly council meeting on Tuesday, November 7th, 2023 in Council Chambers at Cusick Town Hall. 111 S 1st Ave.

ROLL CALL

PRESENT: (IN-PERSON)

Duane Schofield, Mayor	Jessamyn Fitzhugh, Council Member position #3
Everett Alford, Council Member position #2	Tina Alford, Council Member position #5
Lisa Davis, Clerk	Julie SiJohn, Clerk/Records Officer
Roger Brown	Casie Monge, WTP Tech
Rose Frisque	Barb McGill
Tyler Frisque	Samatha Mason
Robert Reinhart	Trish Gardner
Curt Frisque	Bob Madara
Mary Yann	

PRESENT: (VIA ZOOM/PHONE-IN)

Afton Sevas, Council Member position #1	Luke Servas, Council Member position #4
Cynthia Fuller, Dept of Commerce	Claire Miller, COM
Kate Hupp, WA Dept of Ecology	Robert Webber, Dist.4 Fire Chief, EMT
Robert Rozencrantz, POC Commissioner	Nathan Ikehara, Dept of Health
Mandy Walters, POCLD	Newport Ipad
JLandry	509-993-3402
Matt's Ipad	99119

At 6:00 pm on November 7th, in the Council Chambers at the Town Hall in Cusick, Washington, Mayor Duane Schofield gives his greeting to the council and all present. The Mayor recites the Pledge of Allegiance and all in attendance follows.

Timekeeper/Recorder Select:

Julie SiJohn, Records Officer/Clerk and Lisa Davis, Clerk

Roll of Attendance/ Remote/Pres/Quorum

Attendance is called by the Town of Cusick Mayor, Duane Schofield, via remote and in person, all council is present for a quorum.

Agenda/Minutes

Council member Jessamyn Fitzhugh motions to approve November 7th agenda, Everett seconds motion, Passes unanimously. Tina motions to approve November 7th minutes with corrections, strike Mary Yann's name from Present (In-Person) roll call, Mrs. Yann left minutes after Public Comments. Jessamyn seconds, passes unanimously.

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Sheriff/Fire Monthly Reports

Sheriff's dept was not present at the meeting, Clerk Julie read the police blotter for the Pend Oreille area which includes Cusick, Wa. Fire Chief Robert Webber reads the Dist 4 fire station report for the month of September. Sheriff's dept is not present but clerks will file September report.

Public Comments/Grievances

1. Rose Frisque filed a grievance regarding past due late fees. Council member Tina Alford motioned to remove \$50 late fee. Everett Alford seconded the motion. Passed unanimously
2. Samantha Mason filed a grievance regarding past due late fees. Council member Tina Alford motioned to remove \$25 late fee. Luke Servas seconded the motion. Passed unanimously
3. Michael Frisque filed a grievance regarding past due late fees. Grievance was rejected.
4. Marie Hodge filed a grievance about sewer charges at 404 Monumental Way. Council member Everett Alford motioned to approve grievance, Luke Servas 2nd motion. Passed unanimously
5. Rober Reinhardt had a grievance regarding his account and late fees processed during a prior dispute and was informed the late fees had already been reversed on his account.
6. Barb McGill had a question about the weeds leading to the water tank on Black Road. Water Tech Casie Monge addressed her question.

Clerk/Treasurer's Report

1. STCU bank cards were issued to Everett and Julie.
2. Resolution 2023-003 was presented to change the office hours on Wednesday from 2pm- 6pm to winter hours of 10am- 2pm. Council member Everett motioned to approve the resolution 2023-003, Tina seconded the motion. Passed unanimously.

Tax Levy 2024 Hearing & Ordinance

Hearing for the 2024 Tax Levy was opened at 6:54 pm.
Hearing for the 2024 Tax Levy was closed at 6:55 pm.
Levy failed. Ordinance 2023-03 did not pass.

2024 Budget

Hearing for the 2024 Budget was opened at 6:57pm
Hearing for the 2024 Budget was closed at 6:59pm.
Council member Everett Alford motioned to approve Ordinance 2023-03 adopting 2024 Budget;
Jessamyn seconded the motion. Passed unanimously.

Library Committee

Library Committee negotiating for \$300 @ month rent, no extra hours – Library has to rent community center for extra space for their programs at the current rent fee of \$35, Library's maintenance needs to have prior approval by council or chose from a list of preapproved repair companies.

Maintenance Report

Maintenance Tech Everett Alford with new hire Dylan McInnis, winterized the bathrooms, burned bush, revamped steps at pump house, the ponds need attention – outside lights not working.

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Water/Wastewater Operations

1. Kalispel Tribe water meters are being monitored for usage; Kalispel Tribe meters need calibrated as well as looking at the Casino bypass valve – Town is working on how to fix this problem.
2. Maintenance put in a few new meters and will halt for winter unless there is a problem, the meters program will continue in the Spring of 2024.
3. Water Tech Casie Monge drew up a letter for Ecology to appeal fines. Council member Tina Alford motioned to approve the letter, Jessamyn seconded the motion. Passed unanimously
4. Procurement committee, Council members Luke and Afton Servas and Water Tech Casie Monge will have a Procurement meeting to discuss rating of engineering firms on November 14th at noon.

Work Session Sept 6th

Rating scoring sheets for procurement process. Lead service lines may have EPA assistance.

Surplus Sales/Exchanges

No new information on lots.

Letters/Violations/Nuisances

A violation of parking in an easement at address 115 2nd Ave was brought to the Town of Cusick's attention. An RV parked on 2nd street on the west side of the address 115 2nd is in violation of TOC Public Nuisance Ordinance #187, and an RV parked on the south side of the address 115 2nd Ave.

A separate Noise violation was also at the address of 115 2nd Ave in Cusick WA. Tina motioned that the residents at the address have 30 days to abate the situation. Everett seconded the motion.

Old business

1. Keller billing: Lisa and Casie will set up a meeting with Keller to discuss what has been paid and past and present, and present an itemized list.

New business

1. Wastewater Lift Station project: Decision to send a termination letter to Keller and send contract to the attorney for litigation review was motioned by Luke Servas, Afton Servas seconded the motion. Passed unanimously
2. New water/sewer hook up costs: Tabled until December 7th
3. Hydrologist Inspection Report: Tabled until December 7th
4. Pete Landry sent a letter to the Town of Cusick about new construction and sewer hook up at 315 River Road, Usk. Mr Landry's concern was of existing sewer lines and addition of new service. The Town of Cusick approved Mr. Landry's sewer connection.
5. Councilmember Afton Servas requested a member of council be present at Pend Oreille County Planning Commission meeting for Cusick/Usk Sub-Area Plan, council voted no on sending a representative from the Town. (approved correction 12/5/23)

Loans/Grants/Donations

1. Local Parks Maintenance Grant application was submitted by clerk Julie on Sept 18th. 215 cities applied for the grant, the Town of Cusick ranked 60th but was not awarded a grant.

Payment Plans

Clerk Julie reports all customers with past due accounts have been contacted and are in compliance with a payment schedule.

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No executive session was needed. At 8:11 pm on November 7th, the council meeting was adjourned until December 5th, 2023.

Signed _____ December 5th, 2023
Mayor Duane Schofield

Attested _____ December 5th, 2023
Clerk Lisa Davis, Clerk