**Minutes of Cusick Town Council Meeting held March 2, 2021, 6:00 p.m.**

MEETING CALLED TO ORDER: Meeting called to order by Mayor Schofield at 6:04 p.m.

ATTENDEES: Mayor, Duane Schofield; Council, Gary Dupree Jr., Everett Alford, Jessamyn Fitzhugh (remote), Afton Servas; Clerk, Evin Olson; Assistant Clerk, Tonya Garske; Public Works Backup, Crystal Nelson; Maintenance Operator, Roger Brown; Don & Sherri Kendrick. Remote by Zoom: Tell Hamilton, Kalispel Tribe Liaison (Housing and Public Works Director); Cathi Read, Commerce; Kyle Meschko, Keller Engineering; Nathan Ikehara, Department of Health; Evan Doyle, DOXO; Cynthia Wall, Ecology (added at 6:45).

PLEDGE of Allegiance; Approval of Agenda with following items added: STCU access/CC authorizations, Audit Response; Minutes from February 2nd, 2021, and Financial Report on motion by Everett Alford; seconded by Afton Servas. Limited further discussion. No public comment. Unanimous approval.

Fire District Report - Supervisor, Don Kendrick, gave report. Current Chief has passed, running smoothly, new chief in next 2 months. Will offer more information at next meeting.

No Sheriff’s Incident Report.

APPROVAL: Jared Extension (burned out property by school) until July 7, 2021 on motion by Afton Servas, seconded by Everett Alford. Discussion included enforcing timeline, checking in on process, and looking for grants for financial assistance. Unanimous approval.

APPROVAL: Add Gary Dupree Jr. and Afton Servas as co-signers on STCU account on motion by Everett Alford, seconded by Jessamyn Fitzhugh. Discussion included giving Evin Olson administrative authority on account, showing separate card usage on statement, and cancelling Rocknie Waltson’s credit card. Additionally, set maximum limit amounts as follows: Duane Schofield $500, Evin Olson $500, Crystal Nelson $2000, Roger Brown $2500. Unanimous approval.

APPROVAL: Evin Olson will draft response to Auditor with corrective action on motion by Afton Servas, seconded by Gary Dupree Jr. Discussion included some of the corrective actions taken so far. Unanimous approval.

APPROVAL: Adding direct deposit and online bill-pay options to website after presentation by Evan Doyle from DOXO. Motion made by Afton Servas, seconded by Gary Dupree Jr. Discussion included verification of no cost and assurance of failsafe plans in case of problem or system hack. Unanimous approval.

APPROVAL: Afton Servas will coordinate with Donna Kelley (POC Counseling) to post “No Smoking” signs in and around Cusick buildings and public spaces, in accordance with appropriate WA State Ordinances on motion made by herself, seconded by Gary Dupree Jr. Discussion included reasons for such signage. Unanimous approval.

APPROVAL: Apply for the OCVA (Law & Order) Grant, 2-year term, on motion by Afton Servas, seconded by Jessamyn Fitzhugh. Unanimous approval.

APPROVAL: Renew Rustin Rathbun‘s contract on motion by Everett Alford, seconded by Gary Dupree Jr. Unanimous approval.

APPROVAL: Hire Tonya Garske as Assistant Clerk on motion by Jessamyn Fitzhugh, seconded by Afton Servas. Unanimous approval.

APPROVAL: Hire Crystal Nelson as temporary Wastewater Operator on motion by Everett Alford, seconded by Gary Dupree Jr. Discussion included adding a stipend to her wages for carrying emergency phone. Unanimous approval.

TABLED: Filling Vacancy of Council Position.

APPROVAL: At 8:08 p.m. Everett Alford moved for adjournment to April 6, 2021, at 6 pm, seconded by Afton Servas. No further discussion, Unanimous approval.

**Signed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2021, by:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**□ Mayor, Duane Schofield, □ Mayor Pro Tem, Everett Alford**

**Attested to by:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk/Recorder**