

**TOWN OF CUSICK, WA**  
**REGULAR TOWN COUNCIL MEETING MINUTES**  
**MARCH 7, 2023 | 6:00PM**

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The Town Council of the Town of Cusick, WA held a regular monthly council meeting on Tuesday, February 7, 2023, in council chambers, at Cusick Town Hall, 111 S. 1<sup>st</sup> Ave.

All Councilmembers were present and accounted for, constituting a quorum. The meeting called to order at 6:00pm, with Mayor Duane Schofield presiding.

***Roll Call:***

**Present (In-Person)**

Duane Schofield, Mayor  
Everett Alford, Councilmember  
  
Tina Alford, Councilmember  
Jessamyn Fitzhugh, Councilmember  
Afton Servas, Councilmember  
Luke Servas, Clerk/Councilmember  
Robert Rosencrantz, POC Commissioner  
Glenn Blakeslee, POC Sheriff

**Present (via Zoom/Phone)**

Kate Hupp, WA. Dept. of Ecology  
Cathi Read, WA. Dept of Commerce  
Bob Webber, Fire Chief – POC Fire Dist. 4  
  
Cynthia Wall-Fuller, WA. Dept of Commerce

***Call to Order, Pledge of Allegiance:***

This Regular Council Meeting for the Town of Cusick, WA was called to order by Mayor Schofield at 06:00 PM.

***Review & Approve Meeting Minutes – 02/07/2023:***

Council reviewed the regular meeting minutes from January 3rd. Jessamyn motioned to approve the minutes and Tina seconded the motion. Motion passed unanimously.

***Review & Approve Meeting Agenda – 03/07/2023:***

Council reviewed the agenda for this meeting and Tina motioned to approve the agenda as written. Jessamyn seconded the motion and it passed unanimously.

***Emergency Action/Non-Agenda Item:***

Upon commencement of the meeting Everett Alford brought before the Council an emergency non-agenda item. Earlier in the day Everett had gone to STCU to request some documentation that he thought would be helpful as he and Luke begin their financial review. Upon looking at the account, the STCU employee informed Everett that there was quite a bit of activity on the Mayor's credit card. (At this time we are not sure why STCU failed to notify us or make any attempts to protect us from potential fraud.) Everett asked for a printout of all the activity which was provided. Upon review of the documentation, we have learned that there has been extensive fraud and theft from our accounts. We have also found unauthorized access to other accounts and services since. While we do not know exactly what methods were employed to gain access to our accounts, Council did discuss directing STCU to close our current accounts and re-open a new account which would hopefully serve to sever any unauthorized access.

Councilmember Tina Alford made a motion, which was seconded by Jessamyn Fitzhugh, that the Town close our current accounts with STCU and re-open a new account with completely new account numbers, user access, etc. The motion passed unanimously.

Councilmember Jessamyn Fitzhugh asked how quickly we thought this would happen as we need to issue elected payroll for this meeting. Luke said he didn't see why STCU couldn't do this pretty quickly as it would seem to just be a matter of moving data from one place to another.

Signed on this 8<sup>th</sup> day of March, 2023, by  INACCRATE

Duane Schofield, Mayor – Town of Cusick, WA

Attested to by 

Luke M. Servas, Clerk – Town of Cusick, WA



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Regular Town Council Meeting Minutes  
March 7<sup>th</sup> 2023 | 6:00 pm

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All Council members were present and accounted for, constituting a quorum. The meeting was called to order at 6:00 pm by Mayor Duane Schofield.

Roll Call:

Present (In Person)  
Mayor, Duane Schofield  
Mayor Pro Tem / Council member,  
Everett Alford  
Council Member, Jessamyn Fitzhugh  
Council Member, Afton Servas  
Council Member, Luke Servas  
Council Member, Tina Alford  
County Commissioner, Robert Roze Kratz  
Sheriff, Blakeslee

Present (Zoom / Phone)  
Fire Chief Weber  
Cynthia Wall  
Cathi Read  
Rustin Rathburn  
Gregg Dobb  
Kate Hupp

As soon as we were done with the Pledge, Everett ~~at~~ diverted the Council meeting to talk about the fraud that was discovered by Tina Alford and himself. Sheriff Blakeslee told the Council to make a report with his office right away.

The Council Meeting then resumed at 6:18 pm.



## Minutes and Agenda!

The minutes were reviewed for the Feb 7, 2023 Council meeting. Tina Alford motioned to approve the minutes and Everett Alford seconded it. Motion passed unanimously.

Council reviewed the meeting agenda for this meeting. Tina Alford motioned to approve the agenda as written, Everett Alford seconded it.

Reports! The Printer wasn't working so we didn't get a paper copy of the Sheriff or fire report. Both the Sheriff and the Fire Chief gave us their reports.

## Public Comments!

There was no one to give us any comments.

WTP Community grant funding, Luke and Cynthia are working on the application for the funding for the Water Treatment Plant. Luke said that we didn't have a signed contract with Keller yet.

## WWLS #1, - Easement!

Everett Alford said he had talked to a school board member and that someone should go to the next school board meeting. Luke Servas and Everett Alford will attend that meeting.



### WWTP #3

Everett Alford has been checking the pump 2 times a day. It was tripped just before the meeting. Just ordered a new pump for \$11,800.00 before tax and shipping. Tina Alford made a motion to approve the new pump. Everett Alford seconded it.

### Groundwater wells:

Keller said they could help with the groundwater wells if we needed them. Jessamyn Alford made a motion to use them if the Town needed to, Everett Alford seconded it. Afton Servas wants to reprocur Keller and have another firm take over plans for the water treatment plant. Afton wanted to know if we could share what we have from Keller to another firm. Cathi Read said that we might be able to go to our second pick but wasn't sure because we chose Keller awhile ago.

### Dog tags:

Luke Servas said we had a few people get dog tags.

### IT Services:

Luke Servas said we could save a lot of money going through other companies, he said we no longer have exbabylon.



Luke Servas suggested we get a toll free number for Utility billing. Motion was made by Jessamyn Fitzhugh and seconded by Tina Alford.

### Office hours:

Luke Servas wants to change the office hours. Extend his hours by 1 hour for Monday-Thursday, and on Fridays work from home. New hours at the office would be Mon-Thursday 11 to 3. Motion was made by Tina Alford and seconded by Everett Alford.

### Request by Library:

StoryWalk. it was decided that they could do it as long as the signs were inside buckets that are moveable at anytime. Motion was made by Everett Alford and seconded by Luke Servas. It was decided that the Council would like to review the library contract. Luke Servas and Tina Alford are going to review the contract.

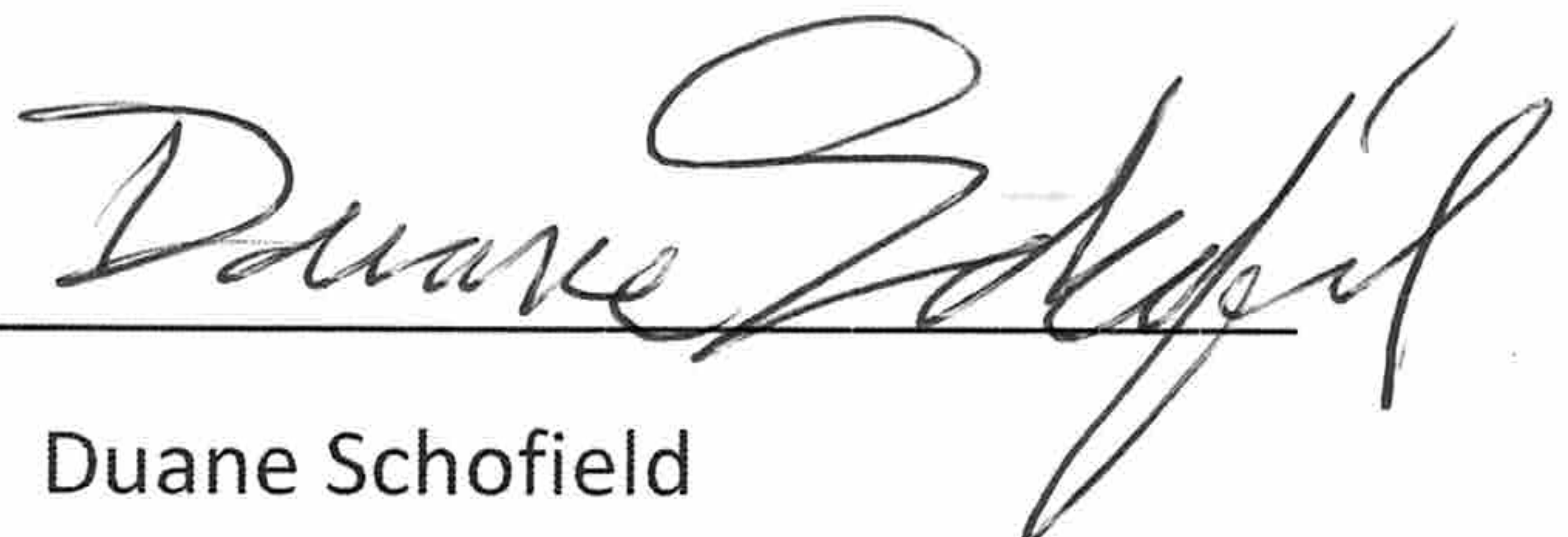
Meeting was adjourned by Mayor Duane Schofield at until the next Town Council meeting April 4<sup>th</sup> 2023 at 6:00 pm.




TOWN OF CUSICK, WASHINGTON  
REGULAR TOWN COUNCIL MEETING MINUTES

MARCH 7, 2023, 6:00 PM

Attached and made part hereof, as approved by the Council.

On 4-4-23 Signed by Mayor:   
Duane Schofield

On 4-4-2023 Attested by Clerk Recorder   
Print Name Joni Skillian